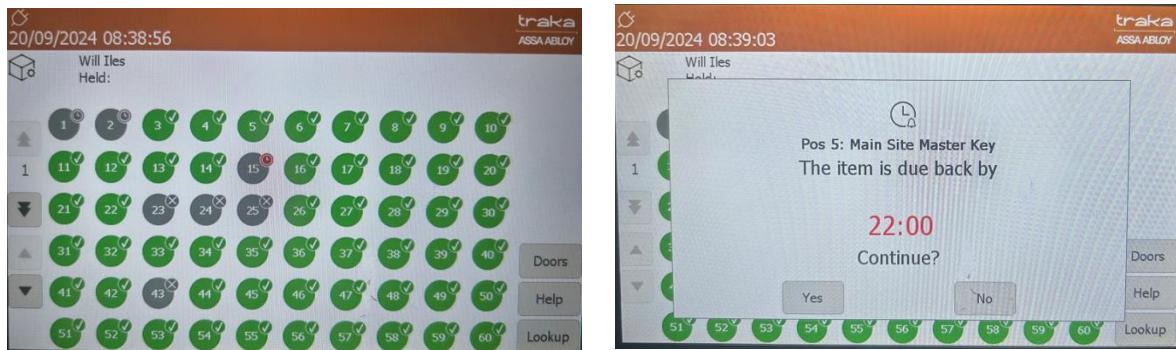


How to use Traka Touch



To Access Traka you will need to have collected an Access Card from Access Control

- Place your Access card on to the Card Scanner to the right of the cabinet.
- Select the cabinet you require keys from (1 or 2)
- Select the Key Position you would like to remove. Keys you have access to will be lit in green.
- Accept the terms on the digital screen
- Remove the key



When you need to return the key follow the above process and place it back in to the same slot it was removed.

- Each key has a coloured tag attached which indicates if the key belongs to Cabinet A (White) or Cabinet B (Orange)
- If a key has been input in incorrectly, the cabinet door will remain open and an orange light will flash indicating which key is in the incorrect slot. Place this key in to the correct slot and close the door.